



Online NCA Examinations

As per the NCA Advisory posted on our web site June 15, 2020, the Federation of Law Societies of Canada will introduce online delivery for all exams offered by the National Committee on Accreditation (NCA) scheduled in August 2020.

In August 2020, NCA exams will be available through a secure, browser-based platform that locks down the candidate's computer. The examination will be remotely proctored. That means a proctor will verify the identification of the participant and monitor them as they write the exam through audio and two cameras: the computer webcam and the camera in the mobile device. If that device is a smart phone, only the camera must be functioning. All other features and applications of the phone must be disabled during the examination.

The security and integrity of the examinations are a priority for the NCA, which will be administered through a partnership with Paradigm Testing and MonitorEDU. Both firms follow industry best practices in compliance with standards defined by international accrediting bodies such as ISO/ANSI 17024.

In order to complete an NCA online exam, registered candidates will require:

COMPUTER: Laptop or desktop computer and monitor equipped with a webcam, with an operating system of Windows 7 or higher, or Mac OSX 10.15.x or higher. The webcam is to allow the proctor to monitor your room during the exam.

BROWSER: Recent version of Google Chrome (50+). Google Chrome will be loaded during pre-exam configuration if it is not detected on your computer.

MOBILE DEVICE: Either a smart phone or tablet with an Android 4.1 or higher, or (Apple) iOS 6.0 equipped with a camera. This is to allow the proctor to do a location check.

INTERNET CONNECTION: A reliable internet connection is required with a minimum upload speed of 1MB/second. Wi-fi connectivity will be required for the mobile device.

ELECTRICAL EXTENSION CORD: minimum 6 feet or 2 meters long, available in case the proctor determines your work station should be re-arranged.

Public health measures regarding social distancing remain in place, and therefore, the NCA is currently unable to schedule future in-person examinations. As a result, online delivery of NCA exams will continue until further notice.

However, the NCA has contingency plans in the event that public health measures regarding physical distancing are sufficiently reduced to allow for in person exams. We continue to monitor the situation and make decisions about test center operations that comply with government and local authorities, and do not jeopardize the well-being of NCA candidates, or those supervising any exam site. Please check the NCA web site for advisories and updates.